



Rangeworthy C of E VC Primary School
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Date: 14th January 2021

Online Behaviour Agreement

When agreeing to allow your child to access planned Zoom calls during this time, it is with the knowledge that there is some risk involved in relation to the use of online video communications. We must all work together to keep everyone as safe as possible. The following behaviour expectations must be understood and followed by all if we are to minimise risk to our school community.

RANGEWORTHY C of E PRIMARY SCHOOL WILL:

- Provide an approach where risks have been assessed and measures put in place to minimise risk, using guidance currently available
- Continually update risk assessments and safety measures in response to new information from trustworthy sources
- Ensure only class teachers set up Zoom class calls (unless an alternative arrangement has been specifically made and authorised)
- Ensure teachers use their professional accounts to set up meetings
- Limit the number of children in a Zoom class call to safeguard against risks of larger group sizes and to ensure all children can participate
- Set up a secure meeting
- Email the primary carer from the school email address or School comms with the meeting invite, clearly specifying the date and time.
- Continue to follow school policies, including the Child Protection Policy
- End the meeting if the safety of the staff member or children is compromised
- End the meeting if any child or family member is not complying with the expectations below.

CHILD; TO KEEP EVERYONE SAFE, I WILL:

- Ask an adult to log me into the Zoom call
- Make sure I am in a central area of the house
- Follow the school expectations for behaviour and be kind to everyone on the call
- Wait patiently for my turn to speak
- Ensure that everything I say or share (e.g. pictures) is appropriate
- Make sure that I am dressed appropriately
- Understand that if my behaviour is not acceptable the class teacher may end the call for me
- Tell an adult if I am upset or concerned about anything that I have seen or heard online.

PARENT / CARER: I UNDERSTAND AND AGREE THAT I WILL FOLLOW THESE EXPECTATIONS:

- I will keep the Zoom invite safe and not share it with anyone else, including on social media (WhatsApp groups, Facebook etc)
- I will ensure that my child logs in on time
- I will ensure that my child is in a quiet place, in a central room in the house
- I will ensure that my child is dressed appropriately for the call
- I will ensure that other members of my household understand that a Zoom call is taking place and they should not be seen or heard in the background of the call.
- I will try wherever possible to ensure that the background is neutral and does not contain any personal information
- I will not take part in the call and understand that this is not an opportunity for class teachers and parents to connect. It is not an opportunity to discuss online learning or my child's specific needs
- I will not record any part of a Zoom call
- I will not share any sensitive information another child may say during these calls.

BY JOINING A ZOOM CALL, I ACCEPT AND UNDERSTAND THE EXPECTATIONS OUTLINED IN THE BEHAVIOUR AGREEMENT